 **PUBLIC WELCOME**

 2022 REGISTRATION FORM

 Mail this completed form with check

 Payable to NSAP to:

 NSAP c/o Lynna Gene Cook

 7251 Norris Lane, Lincoln NE 68516

 Please Print:

 NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 CITY & STATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ZIP:\_\_\_\_\_\_\_\_\_ PHONE:\_\_\_\_\_\_\_\_\_\_\_

 EMAIL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registration includes:

 Workshops by credentialed presenters,

 handouts, meeting room, lunch and snacks.

 Complimentary water station and coffee.

 DEADLINE MAY 1, 2022 postmark for

 EARLY REGISTRATION pricing.

 STUDENT Registration

 \_\_\_\_\_ $50.00 EARLY Registration

 \_\_\_\_\_ $60.00 after May 1, 2022

 ADULT Registration

 \_\_\_\_\_ $100.00 EARLY Registration

 \_\_\_\_\_$130.00 after May 1, 2022

 For more information, contact:

 Lynna Gene Cook; Phone 402.430.5410

 Email: lgcook08@gmail.com

 LOCATION: Best Western Plus

 2201 Wildcat Circle, Lincoln NE 68521

 Room Rate $109.99, king bed. ***SCHEDULE***

**Saturday – May 14, 2022**

**8:00 a.m**. **Registration**

 Review of updated RONR (12th ed.)

 Educational materials

**8:30 – 10:30 WORKSHOP I**

 “How to Turn Three Hours into 45

 Minutes”

Facilitator: Lori Bucholz, PRP

**10:30 – 10:45 BREAK**

**10:45 – 12:00 WORKSHOP II**

“What Voting Procedure is Best for your Organization?”

Facilitator: Nylanne Scheidegger, PRP

**12:00 – 12:30 LUNCH AND BREAK**

**12:30 – 3:00 WORKSHOP III**

 “Let’s See Your Minutes”

Facilitators: Sandy Olson, PRP

 Lynna Gene Cook, PRP

**3:00 – 3:30 Questions and Answers**

 Review of updated RONR (12th ed.)

 Educational materials

**3:30 – 3:45 Wrap Up and Evaluations**

**4:00 p.m**. Post-Annual NSAP

 Board of Directors Meeting



 **Parliamentary Workshops**

Effective Meetings, Voting,

and Minutes



 May 14, 2022

 8:00 a.m. to 4:00 p.m.

LOCATION:

Best Western Plus, 2201 Wildcat Circle

Lincoln NE 68521

Call Front Desk for Room Reservation by

**April 13, 2022 402.438.0088**

Mention Nebraska State Association of

Parliamentarians for a quoted rate $109.99 plus tax for a single room

 (king size bed)

**DETAILS OF LEARNING!**

**WORKSHOP I**

“How to Turn Three Hours into 45 Minutes” Lori Bucholz, PRP

Learn how to prepare for, conduct and participate in meetings in order to help your organization grow and keep your members informed, active and happy.

**WORKSHOP II**

“What Voting Procedure is Best for Your Organization?” Nylanne Scheidegger, PRP

A demonstration of a challenging method to vote as well as a brief discussion of many different methods of voting.

**WORKSHOP III**

“Let’s See Your Minutes!”

Sandy Olson, PRP; Lynna Gene Cook, PR

Join an interactive session on taking minutes from the secretary’s point of view – How are items really recorded in the minutes?

**Lori Bucholz, PRP**

Fsbucholz@msn.com

* Nebraska State Association of Parliamentarians (NSAP), President 2020-2022
* Previously NSAP Vice-President and Secretary
* Plastilite Corporation-Board of Directors member
* Carl & Caroline Swanson Foundation-Trustee
* American Quarter Horse Association: Director at Large; Chair of Animal Welfare Council; Nominations and Credentials Committee member
* Board of Directors member: National Snaffle Bit Association; National Collegiate Equestrian Association; Palomino Horse Breeders Heritage Foundation; Omaha Equestrian Foundation
* Nebraska Quarter Horse Association-Secretary/Parliamentarian
* Parliamentarian for several organizations and homeowners associations

**Nylanne Scheidegger, PRP**

nylanne@charter.net

* + Current treasurer of Nebraska State Association of Parliamentarians (NSAP)
	+ Has been a PRP for over 30 years
	+ Held all officer positions in Texas State Association of Parliamentarians
	+ Held all officer positions in four units in San Antonio, TX
	+ Teaches online basic parliamentary procedure classes
* Arranged the *In Order Study Guide for NAP Registration Examination*

**Sandy Olson, PRP**

Olson.sandy@Gmail.com

* Two term secretary of National Association of Parliamentarians®
* Current President of National Association of Parliamentarians Educational Foundation and Diamond Life contributor
* Professional Educator for over 45 years in secondary and post-secondary settings
* Professional presenter and lecturer
* Co-author of “Conventions A to Z”
* Instructor and developer of professional development materials and re-certification courses for professional parliamentarians

**Lynna Gene Cook, PRP**

Lgcook08@gmail.com

* Current secretary of Nebraska State Association of Parliamentarians (NSAP)
* Served six years as president of NSAP
* Current chair of the National Association of Parliamentarians Style, Editing, and Proofreading Committee
* Educator 48 years at elementary, middle school, and post-secondary levels
* Current parliamentarian for Nebraska Delta Kappa Gamma (DKG)
* Current DKG International Nominating Committee Chair
* Served Fellowship Community Church as secretary and parliamentarian for over 20 years
* Active member of Star City Area Unit of Parliamentarians, serving as secretary and education chair
* Active member of DKG Zeta Chapter, serving as parliamentarian; served as president four years