

Chase County Parliamentary Team win honors at nationals

Tuesday, November 19, 2019



Chase County parliamentary procedure team
Courtesy photo

INDIANAPOLIS, Ind. — Chase County High School's FFA team won Nebraska's first-ever parliamentary procedure championship during the 92nd National FFA Convention and Career Development Events in Indianapolis, Ind., Oct. 30-Nov. 2. Based on her logic and ability to debate and her answers to clarification questions, team member Jozie Schilke was named the nationals' outstanding parliamentary procedure competitor.

Future Opportunities

May 1, 2020
Phil Evans Award Program
REPORTS DUE

May 29, 2020
Board of Directors Meeting
10:00 a.m. CT Teleconference

August 28 through 30, 2020
NAP National Training Conference
Hilton Palacio del Rio
San Antonio, Texas

October 3, 2020
Fall Board of Directors Meeting
10:00 a.m. until 2:00 p.m.
Fellowship Community Church
Lincoln, Nebraska



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From The President...



Creating NSAP Future has been ongoing these past six years! Thanks to the many people who have worked to move NSAP forward. NSAP Board members have worked hard to make the biennium successful. NSAP members have been expert advisors in effective and efficient meeting management for many people and organizations.

As the 2018-2020 biennium comes to an end, members will not meet face-to-face due to the unusual situation in the country, but we can stay in touch via email and phone as we continue to pursue helping others. Thanks from the outgoing president for a great biennium and sending a “good luck” to the 2020-2022 officers and committee chairs as NSAP members continue to be trained, knowledgeable consultants assisting organizations to have expedient, democratic meetings.

Contacts

PRESIDENT
Lynna Gene Cook

ANNUAL MEETING
Lynna Gene Cook

NOMINATING
Sandy Olson

VICE-PRESIDENT
Lori Bucholz

AUDITING
George Woolstrum

BOX BUTTE UNIT
Sheila Schmeits



SECRETARY
John Heineman

AWARDS
Jaci Knuth

GRAND ISLAND UNIT
Sandy Olson

TREASURER
Nylanne Scheidegger

BYLAWS
Raymond Meester

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BOARD ACTIONS

March 28, 2020

*The Board ratified an email vote to set registration prices for the Annual Meeting and Workshop at \$70.00 to include the minutes workshop.

*The Board adopted a motion to hold a silent auction at the Annual Meeting and Workshop with Bonita Dickinson in charge.

*A special committee was formed to propose an amendment to the NSAP standing rules on how those rules could be amended.

* The next Board meeting is scheduled for May 29, 2020, in conjunction with the Annual Meeting and Workshop.

John Heineman
NSAP Secretary



LORI BUCHOLZ, PRP, nominee for PRESIDENT 2020-2022



Lori Bucholz, PRP, became a member of NAP in 2009. She earned her RP status in 2013 and PRP credentials in 2015. Lori graduated with a Bachelor of Science degree from the University of Nebraska-Omaha in 1984 and served as a flight attendant for United Airlines from 1984-1997. Lori is the current vice-president of NSAP. She has served as president, secretary, and treasurer of the Omaha Nebraska Parliamentarian Unit.

Lori has actively shown quarter horses for over forty years and is very involved in the equine industry. She was elected to the American Quarter Horse Association Board of Directors as a National Director, representing Nebraska, in 2008. She served four terms as the chair of the AQHA International Committee and is now serving on the Nominations and Credentials Committee. Additionally, she has served on the AQHA Hall of Fame selection committee and the Affiliate Advisory Board. Lori serves as the secretary and parliamentarian for the Nebraska Quarter Horse Association and is a past president of the Nebraska Amateur Quarter Horse Association. She is also on the board of directors of the Omaha Equestrian Foundation.

Along with her husband, Rick, she serves on the Colorado State University Equine Sciences Advisory Board, the Temple Grandin Equine Center Steering Committee, the Ag Industry Leadership Council and the Texas A & M University Equine Initiative Advisory Board. Lori serves on the board of directors for Plastilite Corporation and the Carl and Caroline Swanson Foundation. She is also involved with many volunteer organizations in various capacities.

When not involved with horse activities, Lori likes gardening, needlepoint, reading and scuba diving. She is also an active runner, having competed in over 15 half marathons and the 2019 Chicago Marathon. Lori and Rick share their house with their three Jack Russell terriers, Gracie, Gizmo, and Plinko and cat, Snickers.

JOHN HEINEMAN nominee for VICE-PRESIDENT 2020-2022

John Heineman is a retired speech and theater teacher from the Lincoln Public Schools. He has taught basic parliamentary procedure to his Lincoln High students for over thirty years. John is very active with the teachers' union and has served as a volunteer parliamentarian for the union on many occasions. John is a life member of the Central States Communication Association and an active member of the National Communication Association where he has served as a parliamentarian for several of their sections and divisions.



John was the 2018-2020 Secretary for NSAP and is the current secretary of Star City Area Unit of Parliamentarians (SCAUP). He has presented lessons for the SCAUP group. John became a member of NAP in 2018. John is one of the participants in the Registered Parliamentarian test group for the National Commission of Credentialing.

John has spent the past 40 years working for Camp Lincoln in Minnesota where he now trains staff to work with campers from around the world.



LYNNA GENE COOK, PRP, nominee for SECRETARY 2020-2022.



Lynna Gene became a member of NAP in 2005 and earned her PRP in 2011. She holds an Educational Specialist Degree from the University of Nebraska-Lincoln (UNL). She was an educator in the Lincoln Public Schools for 38 years and worked as the Clinical Supervisor and Program Facilitator for the Master of Arts in Elementary Teaching at UNL for 10 years.

Lynna Gene is the outgoing president of NSAP and has served NSAP as vice-president, education chair, and publicity chair. She received the Phil Evans Leah Koester Achievement Award in May, 2014 and June, 2017. She was inducted into the Nebraska Parliamentarian Hall of Fame. She is an active member of Star City Area Unit of Parliamentarians (SCAUP) and has served as secretary and bylaws chair. Currently, she is the program chair of SCAUP. Lynna Gene is a member of the Grand Island Unit and presents lessons when requested.

Lynna Gene is a trustee on the NAP Educational Foundation serving as the chair of the Scholarship Committee and Branding and Communication Committee. At the state level of Delta Kappa Gamma (DKG), she serves as the state parliamentarian and is the outgoing president at the chapter level. Lynna Gene has presented workshops at DKG international conventions and conferences and state conventions and conferences. She is secretary and parliamentarian for Fellowship Community Church and works at the church in a variety of other roles.

Activities enjoyed by Lynna Gene are reading, traveling, counted cross stitch, and listening to and playing music. She has six great nieces and nephews and enjoys spending time with them.



NYLANNE SCHEIDEGGER, PRP, nominee for TREASURER 2020-2022

Nylanne Scheidegger, PRP, a graduate of Auburn University, has been a PRP for over 30 years. She has held all officer positions in the Texas State Association of Parliamentarians and all position in four units in San Antonio. She is the current Treasurer for the Nebraska State Association of Parliamentarians. She is the author of the "RP In Order Study Guide." She is the Secretary/Treasurer of the Grand Island Unit and resides in Hastings, Nebraska. Nylanne's hobby is knitting baby beanies and afghans that are given to St. Francis Hospital for mothers.



MEMBERSHIP MILESTONES

Ryan Foor - passed Registered Parliamentarian exams - December, 2019

Nathan Leach - passed the NAP membership exam - March, 2020

NEW MEMBERS

Tom Ferneau - Star City Area Unit of Parliamentarians provisional member

Deborah Neary - Omaha Unit of Parliamentarians provisional member

Mary Thompson - Star City Area Unit of Parliamentarians provisional member

Scholarship Information

Did You Know???

Three dues scholarships are available for members.

NSAP Dues Scholarship

NSAP members are eligible who have been a NAP member at least one year

Submit application no later than November 15, 2020

Application form is located on the website <http://neparliamentarians.weebly.com>

NAPEF Alice Ragona Memorial Youth Dues Scholarship

Youth age 23 or less who have been a NAP member for at least one year

Submit application form no later than November 1, 2020

Application form is located on the website napef.org

NAPEF Young Professional Professional Dues Scholarship

Young Professionals between the ages of 24 and 35 are eligible who have been a NAP member for at least one year

Submit application form no later than November 1, 2020

Application form is located on the website napef.org



Proposed NSAP Standing Rules Amendments May, 2020

1. Standing Rule 3.7 Amend by striking “official NAP representative” and inserting “guest presenter at the annual meeting/workshop.” If adopted will read: Lodging, food, transportation to and from the arrival airport, when applicable, shall be paid for the guest presenter at the annual meeting/workshop.

RATIONALE: NSAP does not always have an “official NAP representative” and by inserting “guest presenter at the annual meeting/workshop” it ensures the expenses of the guest presenter are paid. The Board recommends adoption.

2. Insert a new number 3.3 and renumber. “The treasurer shall oversee the completion of the 990N no later than March 1.”

RATIONALE: Including this in the Standing Rules will ensure the 990N is filed each year so NSAP keeps its 501c(3) status. The Board recommends adoption.

3. Insert a new number 3.5 and renumber. “One hundred dollars (\$100.00) each shall be allocated to the president, vice-president, and four members to attend the National Training Conference (NTC). Proof of attendance shall be submitted with the voucher.”

RATIONALE: Expenses for the NTC are similar to the NAP Convention and this would provide support for the president, vice-president, and four members at the NTC. The Board recommends adoption.

4. Standing Rule 5.1. Amend by striking “membership roster, bylaws, standing rules, and” and inserting “the.” If adopted will read: The first *Parl O Gram* following the election of officers shall contain the board members.

RATIONALE: The membership roster, bylaws, and standing rules do not need to be a part of the Parl-O-Gram (POG). The names of the new board members are needed in the POG. The Board recommends adoption.

5. Add a new 6.0

6.0 AMENDMENTS

- 6.1 These Standing Rules may be amended at any Annual Meeting by

- a. a majority vote of the members present and voting provided the proposed amendments have been included with the official call to the Annual Meeting, or by
- b. a two-thirds vote of the members present and voting if previous notice has not been given.

RATIONALE: The Standing Rules do not have a method to be amended. By adding 6.0, the procedure is clearly stated and is in compliance with RONR.

SCRIPTWRITING FOR A PRESIDENT

by Cynthia Lukan, NSAP Dues Scholarship Winner

The first item needed for writing a meeting script to be used by the president/presiding officer is an AGENDA. The agenda is the order of business which may be assembled by the president, the secretary, and if needed, the parliamentarian. Once the agenda is set, the script can be written.

A Script is a detailed plan for a meeting – a playbook – that sets out what is planned to happen at the meeting and the wording the presiding officer will use in various situations that arise in the meeting. It is usually written by either the parliamentarian or by the presiding officer in consultation with the parliamentarian.

Here are some reasons a script should be used.

The chair (presiding officer) will be comfortable and confident in using the correct terminology for handling motions.

Participants can be assured the business items needed will be completed.

If another officer has to chair the meeting, the script may be used as the operating guide to assure a smooth transition.

The script helps other members who have duties at the meeting know when to participate and what to say.

Additional team members benefit from having a complete copy of the script.

Secretary - The script is useful to the secretary in following the agenda and preparing the minutes.

Parliamentarian - The parliamentarian uses the script to follow the meeting and can be prepared for what is coming next in the agenda.

Minutes Approval Committee - The members of the minutes approval committee have a plan to follow when making their notes for subsequent review and possible corrections to the minutes.

The script is intended for one meeting only, but can be used as a guide for future meetings.

Scripts are usually printed on 8.5" X 11" paper and placed in a separate binder. Pages should be numbered for ease in locating a particular item. Scripts might be in paragraph format, a table layout, or columns. Scripts may be prepared as:

PLATFORM BOOK – This script is a detailed compilation of everything the presiding officer, reporting officers, and presenters will say.

PRESIDING OFFICER ONLY SCRIPT – This script contains presiding officer verbiage for all possible scenarios that may arise during the meeting.

PARTIAL SCRIPTS – These scripts provide only the section(s) necessary for the individual officer or chairman.

OUTLINE SCRIPT – This type of script expands on the agenda for a meeting, such as providing names of those who will make presentations or give reports. It does not include verbiage for the presiding officer.

CARD SCRIPT – A script on 3" X 5" or 4" X 6" cards is very useful when there may not be a lectern available. The cards should be numbered for ease in use.

In summary, a script is a tool used by the president/presiding officer, the secretary, the parliamentarian, the minutes approval committee, and others. It will give the less experienced officer a way to be more comfortable and make sure business is completed. The more experienced officer may not need as much detail in the script.

Dealing with Conflicting Bylaw Amendments

Tom Havelka, PRP

When amending bylaws, it is possible to have two or more bylaw amendments that are not consistent. Adopting a later one can negate a previous action. This situation becomes more complex when there is additional primary and secondary amending. Robert's does provide clear guidance on this issue, but the issue can still challenge even a skilled Parliamentarian. RONR pages 592-599 provides the information necessary to cover this situation.

Amending bylaws differs from amending other motions. In ordinary motions when a motion or amendment is adopted, a motion or amendment that conflicts with the motion or amendment adopted is out of order.¹ However, amending bylaws follows a different set of procedural rules. There can be several amendments proposed for the same bylaw that are inconsistent with each other.²

The Chair should arrange these amendments in a logical order starting with the least inclusive and proceeding to the most inclusive. The last amendment passed is the one that is given effect.³ The assembly can change this arrangement by unanimous consent or a majority vote. Once adopted the arrangement cannot be reconsidered nor may an amendment listed later on the list be substituted for an amendment placed earlier on the list.⁴

All amendments must be considered even if a later amendment would have the effect of negating or contradicting one that has already been adopted.⁵

Conversely, a proposed amendment may become irrelevant if the language it sought to amend was removed by a previous amendment. This situation should not present itself too often if the previous procedure for presenting the amendments in a logical order was followed.⁶

No matter how diligent the chair is in arranging the order of presentation, language can still be inadvertently removed or reinserted. Language stricken or inserted by a primary or secondary amendment to a previous proposal can be added back in or removed by a new proposal that will supersede the one previously adopted. In any of the above situations, the problem can be fixed by either amending the proposals before they are adopted or adopting stand-alone amendments after adoption. In every case the last amendment adopted is the one the supersedes all previous amendments.

The parliamentarian should be alert to these potential conflicts and advise the chair. The chair should advise the assembly of these issues as well. The parliamentarian may offer the proposers ideas to consolidate the amendments or using primary or secondary amendments. All parties should be aware of violating the "scope of notice" when these problems occur.

RONR (11th ed.), p. 343, ll. 24–26

RONR (11th ed.), p. 592, ll. 20–25

RONR (11th ed.), p. 593, l. 35, RONR (11th ed.), p. 594, ll. 1–6

RONR (11th ed.), p. 594, ll. 6–10

RONR (11th ed.), p. 594, ll. 11–15